

PROPERTY _____ YEAR _____

PANEL LOCATION _____ WEEKS **1-26**

WK	DATE	TIME	CALL POINT / ZONE TESTED	SOUNDERS HEARD (Y/N)	PANEL NORMAL AFTER RESET (Y/N)	FAULTS / NOTES	INITIALS
1							
2							
3							
4							
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25							
26							

How to test: warn residents, operate one call point with the test key (a different one each week), check the panel shows the right zone and the sounders can be heard, then silence, reset and check the panel returns to normal.

PROPERTY _____ YEAR _____

PANEL LOCATION _____ WEEKS **27-52**

WK	DATE	TIME	CALL POINT / ZONE TESTED	SOUNDERS HEARD (Y/N)	PANEL NORMAL AFTER RESET (Y/N)	FAULTS / NOTES	INITIALS
27							
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52							

Any fault, or sounders not heard: record it here and call a fire alarm engineer the same day. If there is any sign of fire, get everyone out and call 999.